



**Acquisition**

NATO Communications and Information Agency

7010 SHAPE, Belgium

Telephone: +32 (0) 65 44 6160

NCIA/ACQ/2016/1224

2 June 2016

**Notification of Intent**

**NATO Wide Global Mobile and Fixed Telephony Contract**

**IFB-NCIA-NSII-16-07**

**Estimated Annual Value: €7M**

**Period of performance: 5 year (1 base year + 4 option years)**

The NATO Communications and Information Agency (NCI Agency) is responsible for the in-service support of major NATO Communications and Information Systems under the management and monitoring of the Network Services and IT Infrastructure (NSII) Service Lines (SL), located at SHAPE (Mons, Belgium).

The NCI Agency has a requirement to procure and manage a Global Mobile and Fixed Telephony Service plus the option to procure hardware (mobile devices) from a single supplier. This is to enable NATO to communicate globally across the twenty eight member Nations and to manage the service centrally.

The formal IFB is planned to be issued beginning of September 2016 with a Bid Closing Date on 15th of November 2016 and Contract Award in December 2016. Effective start date of future contract will be 1st of January 2017.

Principal Contracting Officer:

E-mail: [alain.courtois@ncia.nato.int](mailto:alain.courtois@ncia.nato.int)

Contracting Officer:

E-mail: [yseult.godimus@ncia.nato.int](mailto:yseult.godimus@ncia.nato.int)



NATO Communications  
and Information Agency  
Agence OTAN d'information  
et de communication

Avenue du Bourget 140  
1140 Brussels, Belgium

[www.ncia.nato.int](http://www.ncia.nato.int)

**To:** Distribution List

**Subject:** Notification of Intent to Invite Bids for International Competitive Bidding

**NATO Wide Global Mobile and Fixed Telephony Contract**

**IFB-NCIA-NSII-16-07**

1. Notice is hereby given of the intent of the NATO CI Agency, to issue an Invitation for International Bid in relation to the provision of NATO Wide Global Mobile and Fixed Telephony Contract.
2. A summary of the requirements of this Invitation for Bid (IFB) is set forth in Annex A, attached to this letter.
3. The reference for the Invitation for Bid is **IFB-NCIA-NSII-16-07**, and all correspondence concerning this IFB should reference this number.
4. The estimated cost for the services and deliverables included within the basic scope of the intended contract is EUR 7M per year.
5. NCI Agency will use International Competitive Bidding (ICB) Procedure for this procurement with a source selection process of lowest price technically compliant.
6. It is planned to place a single contract for the entire scope of work. No partial bidding will be allowed.
7. The formal IFB is planned to be issued beginning of September 2016 with a Bid Closing Date on 15th of November 2016 and Contract Award in December 2016. Effective start date of future contract will be 1st of January 2017.
8. National Authorities are advised that the IFB package will be NATO UNCLASSIFIED. However, execution of the proposed contract will require unescorted access and work of contractor personnel at NATO Class II security areas and personnel of the winning bidder will be required to hold individual security clearances of "NATO SECRET". Only companies maintaining appropriate personnel clearances will be able to perform the resulting contract.
9. Bidders are advised that there will be a tentative bid validity of 6 months from the closing date for receipt of bids. Should the selection and award procedure extend beyond 6 months after the Bid Closing Date, firms will be requested to voluntarily

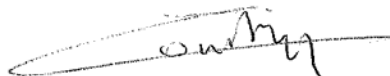
extend the validity of their bids. Bidders may decline to do so, withdraw their bid and excuse themselves from the bidding process without penalty.

10. National responsible authorities are kindly requested that the NCI Agency be provided with Declarations of Eligibility, not later than 15<sup>st</sup> of August 2016 of qualified and certified firms which are interested in bidding for this project. In addition to the certifications of the firm's security clearance required under this NOI, the Declarations of Eligibility shall include the following information for each of the nominated firms: name of the firm, telephone number, fax number, e-mail address and Point of contact. This information is critical to enable prompt and accurate communication with prospective Bidders and should be sent to the following address:

NATO CI Agency  
Building 302 Annex Room 110  
7010 SHAPE, Belgium  
Attention:  
Contracting Officer  
E-mail: [yseult.godimus@ncia.nato.int](mailto:yseult.godimus@ncia.nato.int)

11. It is emphasised that requests for participation in this competition received directly from individual firms cannot be considered.
12. Any inquiries with regards to this notification should be made directly to the Contracting Officer, at email [yseult.godimus@ncia.nato.int](mailto:yseult.godimus@ncia.nato.int)
13. Your assistance in this procurement is greatly appreciated.

FOR THE GENERAL MANAGER:



Alain COURTOIS  
Principal Contracting Officer

**Attachment:**  
Annex A- Summary of the Requirements

## **ANNEX A – SUMMARY OF REQUIREMENTS**

### **1. Background**

The NATO Communications and Information Agency (NCI Agency) is responsible for the in-service support of major NATO Communications and Information Systems under the management and monitoring Network Services and IT Infrastructure (NSII) Service Lines (SL), located at SHAPE (Mons, Belgium).

The NCI Agency has a requirement to procure and manage a Global Mobile and Fixed Telephony Service plus hardware from a single supplier. This is to enable NATO to communicate globally across the twenty eight member Nations and to manage these services centrally.

### **2. Scope**

This Statement of Work covers the technical support required to operate the NATO wide Global Mobile and Fixed Telephony Services. The supplier is to offer global voice and data services at geographically dispersed locations being able to operate and support this service over the 28 NATO member Nations. There will be an optional requirement for approximately five thousand of these mobile devices and the management of these devices. The classification will be NATO UNCLASSIFIED.

Also within this contract, there is a requirement to supply Fixed Telephony for approximately thirty thousand users NATO wide. For this Fixed Telephony portion of the contract, the supplier will supply and support Points of Interconnects (POI) at three geographically dispersed locations which will be where NATO's Data Centre's (DC's) are located. These interconnects will replace all PSTN interconnects and E.164 numbering scheme. The required technology for these POI will be SIP (Session Initiation Protocol) Trunks. The classification for this service is NATO UNCLASSIFIED.

The Statement of Work defines Contractor tasks and deliverables for providing Contractor Logistic Support (CLS) .The hardware (Mobile Handsets) which is to be delivered by the supplier will not form part of the NATO inventory. The following CLS services are covered by this SOW:

- a) CLS programme planning and management;
- b) procurement, delivery and management of Mobile and Fixed Telephony Support Contracts;
- c) procurement and delivery of Mobile Devices;

- d) procurement and delivery of software and software licenses (mobile devices);
- e) provision of hardware maintenance;
- f) provision of software maintenance;
- g) provision of on-site technical support at Core sites;
- h) provision of remote technical assistance (24x7);
- i) CLS performance reporting and reviews.

### **3. Type of Contract**

The Contract will be firm fixed price contract for mandatory services to be delivered together with services (referenced at b), c), d) and g)) to be listed in the form of a catalogue of services. The catalogue of services portion will define a set of basic services to be ordered by the Purchaser through the issuance of separate Purchase Orders.

### **4. Period of Performance**

The Contractor performance period will be one year starting 1st Jan 2017, followed by four optional years of CLS as specified in the Schedule of Supplies and Services (SSS).